



February 21, 2018

Prospective Office Cleaning Service Providers;

Kimball Township is soliciting proposals from qualified bidders for its monthly office cleaning. Our current service provided has been with the Township for 6 years. This request for proposals is not a reflection of our satisfaction of services received by our current provider, but rather meets our administrative policy requiring due diligence on such contracts.

Interested bidders must complete the proposal as outlined in the RFP. Proposals are due to the township office on March 9, 2018 by 2:00pm. Incomplete or late proposals will not be considered. The RFP can be found on the Township website at the following address: <http://kimballtownship.org/Default.aspx?tabid=5800>. We look forward to your response.

Robert Usakowski  
Supervisor  
Kimball Township