

**MECHANICAL PERMIT APPLICATION**

DATE \_\_\_\_\_

Kimball Township  
2160 Wadhams Road  
Kimball, MI 48074  
(810) 987-9797

PERMIT # \_\_\_\_\_

PROPERTY # \_\_\_\_\_

**M 2011 M**

AUTHORITY: 1972 PA 230  
COMPLETION: MANDATORY TO OBTAIN PERMIT  
PENALTY: PERMIT CAN NOT BE ISSUED

**I. JOB LOCATION**

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		
Street Address & Job Location (Street No. and Name)	City/Village	Township	County

**II. CONTRACTOR/HOMEOWNER INFORMATION**

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME / CONTRACTOR NAME	COMPANY NAME	License Number	Expiration Date
Address (Street No. and Name)		City	State	Zip Code
Telephone Number (      )		Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)		
Job Description		UIA NUMBER (or reason for exemption)		

**III. TYPE OF JOB**

<input type="checkbox"/> Single Family <input type="checkbox"/> Other	<input type="checkbox"/> New <input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection <input type="checkbox"/> LP Tank	<input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> State Owned <input type="checkbox"/> School
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**IV. PLAN REVIEW REQUIRED**

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

**Plans are not required for the following:**

1. One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more that 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required"

What is the building size in square footage? \_\_\_\_\_

What is the input rating of the heating system in this building? \_\_\_\_\_

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

BCC Plan Review Project No. \_\_\_\_\_  Plans Not Required

**V. APPLICANT SIGNATURE**

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are are subjected to civil fines.

Signature of contractor or homeowner	Homeowner's signature indicates compliance with Section VI Homeowner Affidavit	Date
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**VI. HOMEOWNER AFFIDAVIT**

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in the accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Mechanical Inspector. I will cooperate with the State Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Accepted \_\_\_\_\_

**COMPLETE APPLICATION AND FEE SCHEDULE CHART**

**FEE SCHEDULE CHART**

**VII. FEE CLARIFICATIONS**

**DATE OF APPLICATION \_\_\_\_\_**

**ITEM #2, RESIDENTIAL HEATING SYSTEM:**

This item is used for the installation of a heating system in a new residential structure. Items #10 Gas Piping and #18; Duct, **SHOULD NOT BE** charged. Replacement systems should be itemized.

**ITEM #4, RESIDENTIAL BOILER:**

A residential boiler must be installed by a licensed boiler installer.

**ITEMS #14 and #15, TANKS:**

A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

**VIII. FEE CHART-** Enter the number of items being installed, multiply by the unit price for total fee.

	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$50.00	1	\$50.00
2. Residential Heating System (includes duct & pipe) <i>New Building Only*</i>	\$50.00		
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00		
4. Boiler	\$30.00		
5. Water Heater (gas piping & venting direct replacement only)	\$5.00		
6. Flue/Vent Damper	\$5.00		
7. Solid Fuel Equip. (includes chimney)	\$30.00		
37. Gas Burning Fireplace	\$30.00		
8. Chimney, Factory built - (installed separately) 8 Bent, PVC Venting	\$25.00		
9. Solar; set of 3 panels - Fluid Transfer (includes piping)	\$20.00		
10. Gas Piping; each opening-new installation (Residential)	\$5.00		
11. Air Conditioning (includes split systems) RTU COOLING ONLY	\$30.00		
12. Heat Pumps/Geothermal Complete Residential	\$30.00		
13. Dryer, Bath & Kitchen exhaust	\$5.00		
Tanks -			
14. Aboveground*** (other than L.P.)	\$20.00		
38. Aboveground Connection	\$20.00		
15. Underground*** (other than L.P.)	\$25.00		
39. Underground Connection	\$25.00		
16. Humidifiers/Air Cleaners	\$10.00		
Piping (ALL piping-minimum fee \$25.00)			
17. Fuel Gas Piping	\$.05/ft.		
40. Process Piping	\$.05/ft.		
41. Hydronic Piping	\$.05/ft.		
42. Refrigeration Piping	\$.05/ft.		
43. Exhausters	\$15.00		

	FEE	# ITEMS	TOTAL
18. Duct - minimum fee \$25.00	\$.10/ft		
19. Heat Pumps; Commercial (pipe not included)	\$20.00		
Air Handlers/Heat Wheels			
20. Under 10,000 CFM	\$20.00		
21. Over 10,000 CFM	\$60.00		
22. Commercial Hoods	\$15.00		
23. Heat Recovery Units	\$10.00		
24. V.A.V. Boxes	\$10.00		
25. Unit Ventilators / PTAC Units	\$10.00		
26. Unit Heaters (Terminal Units)	\$15.00		
27. Fire Suppression/Protection (includes piping) - minimum fee \$20.00	\$.75 per head		
28. Coils (Heat/Cool)	\$30.00		
29. Refrigeration (Split System)	\$30.00		
30. Chiller	\$30.00		
31. Cooling Towers	\$30.00		
32. Compressor/Condensor	\$30.00		
33. Special/Safety Insp. Investigation Fee Pertaining to Sale of Building	\$50.00		
34. Additional Inspection	\$50.00		
35. Final Inspection	\$50.00	1	\$50.00
36. Certification Fee	\$20.00		

Make checks payable to "Kimball Township"

**TOTAL FEE** (Must include the \$50.00 non-refundable application and final inspection fee)

\* See VII. Fee Clarification Item #2 on front

\*\*\* See VII. Fee Clarification Items #14 and 15 on front

NOTE: Under special circumstances the bureau will assess an hourly fee for inspection services at a rate of \$50.00 per hour.

Rough \_\_\_\_\_

Finald \_\_\_\_\_

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.

**Where to Submit Application:** The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings as well as public and charter school construction where a local delegation of authority does not exist. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Mechanical Division at 517-241-9325

The Department of Consumer and Industry Services will not discriminate against any individual or group because of race, sex religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this agency.

**FOR INSPECTION CONTACT:**

**TIM ISRAEL - MECHANICAL INSPECTOR**  
 (586) 752-3480 KIMBALL TOWNSHIP

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.