

**KIMBALL TOWNSHIP BOARD OF TRUSTEES  
2160 WADHAMS ROAD, KIMBALL, MI 48074  
REGULAR MEETING  
JULY 21, 2020  
6:30 P.M.**

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Sturdevant opened the meeting at 6:30 p.m. with the Pledge of Allegiance.

Deland motioned that Sturdevant run the meeting supported by Hoffman.

**Motion Carried.**

**ROLL CALL OF OFFICERS:** Sturdevant, Jackson, Wrubel, Hoffman, Ward and Deland.

**ABSENT:** Usakowski.

**I. APPROVAL OF AGENDA**

Sturdevant motioned to approve the agenda as presented supported by Deland.

**Motion Carried.**

**II. PRESENTATION OF MINUTES FOR JULY 07, 2020**

Deland motioned to approve the minutes as presented supported by Hoffman.

**Motion Carried.**

**III. CONSENT AGENDA AND COMMUNICATIONS**

**A. Check Register from 07/02/2020 to 07/16/2020**

**B. Revenue & Expenditure Report for Period Ending 07/31/2020**

Jackson motioned to approve the disbursement of \$98,586.27 to pay the bills supported by Wrubel.

**ROLL CALL VOTE:** YES: Jackson, Wrubel, Ward, Deland, Hoffman and Sturdevant. NO: None. ABSENT: Usakowski. (6-0-1) **Motion Carried.**

**IV. BOARDS AND COMMISSIONS**

**A. Cemetery Advisory Board Minutes for March 12, 2020**

Sturdevant motioned to receive and file the Cemetery Board minutes as presented supported by Jackson. **Motion Carried.**

**V. PUBLIC COMMENT (Brief Comments)**

Sheila Dickinson, 1933 Omar Road: Wants to know what is going on with the water meter at her house.

Wrubel: The reason being is that we are short staffed.

Discussion.

Wrubel will check with the DPW.

Dickinson: Questioned about the foundation at Caswell Cemetery and why it wasn't done for her.

Blaszczuk and Wrubel explained what had happened.

Discussion.

Eric Hubbard, 5125 Griswold Road: Questioned about the blight problem at 5105 Griswold. This has been a problem for several years and it is getting worse.

Sturdevant: I will get Neil Erickson to check it out.

## VI. **UNFINISHED BUSINESS**

### A. Bids for Bob White Driveway Repair

1. Jeff Ward Construction Company: \$2,560.00
2. Shannon Excavating and Construction: \$2,100.00
3. McKenzie Concrete, INC.: \$1,825.00

Sturdevant motioned to hire Shannon Excavating and Construction at a cost of \$2,100.00 for the Bob White Driveway supported by Jackson.

**ROLL CALL VOTE:** YES: Sturdevant, Jackson, Wrubel, and Hoffman.

NO: Deland. ABSTAIN: Ward. ABSENT: Usakowski. (5-0-1-1)

**Motion Carried.**

## VII. **NEW BUSINESS**

### A. Resolution No. 2020-07

Jackson explained that they no longer want the permit.

Deland motioned to refund the amount of \$93.34 for the permit supported by Jackson.

**ROLL CALL VOTE:** YES: Deland, Jackson, Wrubel, Hoffman, Sturdevant and

Ward. NO: None. ABSENT: Usakowski. (6-0-1) **Motion Carried.**

### B. I. T. Right

Sturdevant motioned to bring I.T Right back to the next meeting supported by Hoffman. **Motion Carried.**

## VIII. **AUDIENCE PARTICIPATION**

Tom Portis: Did we hire the new park attendant.

Sturdevant: He didn't pass his background check or physical.

Portis: As far as the DPW, you need to separate union steward or be DPW Supervisor. Either one.

Discussion.

Bill Deland, HP truck filling up on water on dirt part of Allen Road. I didn't see any back flow preventer.

Jackson: They do have permission to take the water but they should have a back flow preventer.

## **IX. OFFICERS REPORT**

**A. Supervisor Usakowski**  
Absent.

**B. Clerk Wrubel**  
Pond water was tested by Marysville.

Per executive order from the Governor we are not shutting any water off until after December 31, 2020.

The King & King Audit came back and everyone should have a copy of it. They would like to renew our contract with them at the same cost of \$18,175.00 from this last year.

Deland motioned to renew the contract with King & King Auditors at a cost of \$18,175.00 supported by Jackson.

**ROLL CALL VOTE:** YES: Deland, Jackson, Ward, Wrubel, Hoffman and Sturdevant. NO: None. ABSENT: Usakowski. (6-0-1) **Motion Carried.**

We've had several complaints on the park. Bathrooms are closed due to vandalism. The porta-john is still there and is cleaned out once a week.

One resident said that the roof at Sutherland's Pavilion One is leaking in several spots. We should look in the near future of replacing the roofs.

The fire department is picking up the trash from the barrels right now twice a day and the DPW is opening the park right now.

I've talked to Rob about contacting Mitchell Cooney to see if he would like to be the part-time park attendant.

Trustee Ward stated Mitchell would not be interested in part-time.

Trustee Deland suggested we contact Phillip Monzo for the park attendant.

Sturdevant motioned to hire Philip Monzo as the part-time park attendant supported by Deland.

**ROLL CALL VOTE:** YES: Sturdevant, Deland, Ward, Jackson and Wrubel. NO: Hoffman. ABSENT: Usakowski. (5-1-1) **Motion Carried.**

Deputy Clerk Pay: I would like to start Christine out at \$16.00 an hour with health insurance.

Jackson motioned to approve Christine's wages at \$16.00 an hour with health insurance supported by Sturdevant.

**ROLL CALL VOTE:** YES: Jackson, Sturdevant, Deland, Ward, Wrubel and Hoffman. NO: None. ABSENT: Usakowski. (6-0-1) **Motion Carried.**

Jackson motioned to pay stipend for first month of work for Christine according to hours worked at \$16.00 an hour supported by Ward.

**ROLL CALL VOTE:** YES: Jackson, Ward, Deland, Wrubel, Sturdevant and Hoffman. NO: None. ABSENT: Usakowski. (6-0-1) **Motion Carried.**

Wrubel would like to close the office on Election Day to prevent any problem with the Covid-19 Pandemic but keep the front door unlocked for voters and cancel the meeting for that night.

Sturdevant motioned to close the office and cancel the Board of Trustees meeting on Election Day, August 4, 2020 supported by Ward. **Motion Carried.**

All three pumps on Allen Road have been plugged at least two times per week.

M.C. Shine is cleaning our office twice a month and would like to have them come once a month instead.

Sturdevant motioned to have M.C. Shine come and clean the office once a month instead of twice a month supported by Hoffman.

**ROLL CALL VOTE:** YES: Sturdevant, Hoffman, Wrubel, Jackson, Ward and Deland. NO: None. ABSENT: Usakowski. (6-0-1) **Motion Carried.**

Deland motioned to transfer the credit card from Jackson to Wrubel supported by Ward.

**ROLL CALL VOTE:** YES: Deland, Ward, Jackson, Wrubel, Sturdevant and Hoffman. NO: None. ABSENT: Usakowski. (6-0-1) **Motion Carried.**

There are “six” openings in our Fire Administrative Board and the Planning Commission Board. If anyone is interested please let us know.

I need board approval to pay for the chloride on our roads to the County Road Commission at a cost of \$16,735.57.

Deland motioned to approve the payment of \$16,735.57 to the County Road Commission to chloride the roads supported by Hoffman.

**ROLL CALL VOTE:** YES: Deland, Hoffman, Jackson, Wrubel, Sturdevant and Ward. NO: None. ABSENT: Usakowski. (6-0-1) **Motion Carried.**

I received a message from the county. They have two confirmed cases of the Covid-19 from the Fraternal Order of Eagles on Howard Street and from Anchor Point Bistro in St. Clair on July 12.

Update on the GPS Software for the DPW. The gentleman will be here to do the website training sometime this week.

I have been working with DEQ in trying to get all the deficiencies taken care of.

Thank you Nicole for helping me with this transition.

**C. Treasurer Jackson**  
Reviewed financials.

Tax bills are mailed out.

Water Ordinance meeting with lawyer.

**D. Trustee Hoffman**  
No report.

**E. Trustee Deland**  
Pumps on Allen Road, are any of them under warranty?

Wrubel: I will find out if you want to come in.

About employees being fired and quitting. Employee discipline, isn't this supposed to come to the board?

**F. Trustee Sturdevant**  
Fish fry take out only at the American Legion on Friday nights and pancake breakfast have been cancelled.

**G. Trustee Ward**

Little League: grass between concession stand is not getting cut.

Bee hive in table by concession stand.

**X. ADJOURNMENT**

Deland motioned to adjourn the meeting at 7:31 p.m. supported by Wrubel.

**Motion Carried.**

Meeting adjourned at 7:31 p.m.

Submitted by Becky Wrubel, Clerk